



TOWN OF TRURO
BOARD OF HEALTH
24 Town Hall Road
P.O. Box 2030, Truro MA 02666
Tel: 508-349-7004, Ext. 32 Fax: 508-349-5508

TRURO WATER SERVICE APPLICATION PROCESS

Instructions for new water service, expansion of current water service or separate water service, meters etc. for condominium conversions.

1. Complete the following applications; Provincetown DPW Request for Plan Review, Provincetown DPW Water Service Application and the Truro Water Service Application.
2. Contact the Provincetown Water Superintendent to discuss the project prior to submitting the application to the Truro Board of Health and Truro Board of Selectmen. **The Provincetown Water Department is located in the Veteran's Memorial Community Center, 2 Mayflower Street, Provincetown, phone number 508-487-7060.**
3. Submit completed application package to the Truro Health Department. The completed application package should also include:
 - a plot plan that includes an approved septic plan, location of proposed or existing water service line, location of any underground utilities, location of any existing water wells and
 - copies of any water analysis for existing wells indicating non- potable water

The Health Agent will schedule the matter at the next scheduled meeting of the Truro Board of Health. Applicants are required to attend the Truro Board of Health meeting.

3. After the Truro Board of Health, the original Truro Water Service application signed by the Truro Board of Health and plan(s) are submitted to the Administration Office located on the first floor of Truro Town Hall where it will be scheduled at a Truro Board of Selectmen meeting. Applicants are required to attend the Truro Board of Selectmen meeting.
4. After the application is approved and signed by Truro, submit the original completed application package and plan(s) to the Provincetown Water Department. You will be notified by the Provincetown Water Superintendent of the next regularly scheduled meeting of the Provincetown Water and Sewer Board.
5. Please refer to the Provincetown Water and Sewer Board Regulations for Hook-Ups In Truro to the Provincetown Water System, adopted 4/29/99.



TOWN OF TRURO

BOARD OF HEALTH

P.O. Box 2030, Truro MA 02666
Tel: 508-349-7004 Fax: 508-349-5508

TRURO WATER SERVICE APPLICATION FOR NEW OR EXPANSION OF EXISTING WATER SERVICE

APPLICANT INFORMATION

Date: _____ Name: _____
Water Service Address: _____ Map/Parcel/Lot _____
Mailing Address: _____ City/State/Zipcode _____
Phone Number: _____ Email Address: _____

EMERGENCY TELEPHONE NUMBERS

Plumber Name: _____ Phone Number: _____
Property Manager: _____ Phone Number: _____
Other Name & Phone Number: _____

TYPE OF SERVICE REQUESTED:

- New Water Service: Proposed Title 5 Design Flow: _____
 Expansion of Water Service:
Existing Title 5 Design Flow: _____ Proposed Title 5 Design Flow: _____
 Water Service for Condominium Conversion (separate meters, tap etc.) # of Units _____

Type of Facility:

- | | | |
|--|--|---|
| <input type="checkbox"/> Single Family | <input type="checkbox"/> Condo | <input type="checkbox"/> Multifamily Dwelling |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Motel | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Retail | <input type="checkbox"/> Office Building | <input type="checkbox"/> Industrial: _____ |

Meter installations fifty (50) feet or greater from the curb stop must be in a meter pit adjacent to the curb top. Concrete meter pits are required in roads or driveways.

I hereby agree to abide by all the rules and regulations of the Provincetown Water Department now in force or to be established by the Water and Sewer Board and declare that there is no other means of supplying potable water on-site (e.g. private well).

Applicant Signature: _____

ONCE TRURO & PROVINCETOWN OFFICIALS HAVE APPROVED THE APPLICATION, PLEASE SUBMIT A COPY TO THE TRURO HEALTH DEPARTMENT

SIGNATURES OF APPROVAL ***OFFICIAL USE ONLY*******

TRURO BOARD OF HEALTH

DATE OF APPROVAL

TRURO BOARD OF SELECTMEN

DATE OF APPROVAL

**PROVINCETOWN WATER &
SEWER BOARD**

DATE OF APPROVAL

PROVINCETOWN WATER AND SEWER BOARD
REGULATIONS FOR HOOK-UPS IN TRURO
TO THE PROVINCETOWN WATER SYSTEM
ADOPTED ON APRIL 29, 1999

Water hook up regulations

1. 1. 1. Legal Authority/Statement of Purpose

The Provincetown Water and Sewer Board, pursuant to its authority under Chapter 483 of the Acts of 1907 and Chapter 439 of the Acts of 1952, and in consultation with the Boards of Selectmen of Town of Provincetown and Truro, Hereby establishes the following regulations for new and expanded water service from the Provincetown Water System, in order to better manage the water resources of that System within the level permitted by the Massachusetts Department of Environmental Protection, and to help achieve a reduction in unaccounted for water to the industry standard of 15%.

2. 2. 2. Definitions

“New Service” shall refer to a property which is not hooked into the Provincetown Water system for water services as of the effective date of these regulations.

“Expanded Service” shall refer to a property hooked into the Provincetown Water system as of the effective date of these regulations which is subdivided and/or is proposed to increase in its use as measured by Title V of the State Sanitary Code.

“The Towns” shall refer to the Towns of Provincetown and Truro.

“The Provincetown Water System” shall include all pipes within Provincetown serviced by the Provincetown Water Department and the Truro water main running southerly from the Provincetown – Truro border along Route 6A (Shore Road) to the Route 6-6A junction and from the southerly along Route 6 ending at the hydrant in front of the Truro Central School.

3. 3. 3. Policy and Procedure

1. 3.1 3.1 Applicability of Regulations. All new and expanded services from the Provincetown Water System shall be subject to the prior approval of the Provincetown Water and Sewer Board pursuant to these regulations.

3.3 Restrictions of Hook-ups

3.3.1 Statement of Purpose. Whereas, the supply of water to the Provincetown Water System is limited, it is a public necessity to permit connections only where there are no alternative sources of potable water supply. The Truro Board of Selectmen has previously recognized this in its adoption of Policy Memorandum #24 on September 23, 1997, which it established “in order to control an increasing reliance upon the Provincetown Water Line, reduce the potential impact of increased density and increased nitrogen loading along the water line corridor, and to reduce these impacts upon abutters.” Accordingly, the Provincetown Water and Sewer Board hereby establishes the following criteria.

3.3.2 Criteria for Hook-ups. Any property owner desiring to obtain new water service or to expand existing service, must be able to meet one to the below requirements before an application will be accepted and approved by the Provincetown Water and Sewer Board.

- (1) (1) (1) Existing Dwelling With a Well: In the event the existing well fails, the property owner(s) must be unable to obtain potable water via a private well, in compliance with existing Title V regulations. Notwithstanding, a flushing well may also be required, if feasible, for non-potable uses such as flushing toilets, washing cars, and/or irrigation.
- (2) (2) (2) New Construction: The property owner(s) must be unable to obtain potable water via a private well, in compliance with existing Title V Regulations.

- (3) (3) (3) Non-Conforming Building Lots: The property owner(s) cannot establish a wellhead in compliance with existing Title V regulations because of non-conforming lot size. In no case in which the building lot has been configured to preclude the installation of a well on the property shall the Water and Sewer Board be required to provide water to said lot.
- (4) (4) (4) Configuration of Land: When topographical characteristics do not lend themselves to establishing a wellhead in compliance with existing Title V regulations. Notwithstanding, in no case where the building lot has been intentionally configured to preclude the installation of a well on the property, shall the Water and Sewer Board be required to provide water to said lot.
- (5) (5) (5) Contamination: When tests substantiate the presence of contaminants not meeting public health standards for portable water, and the property owner(s) is unable to obtain potable water via a private well, in compliance with existing Title V regulations.

3.3.3 Application Procedures. Any property owner(s) seeking either to obtain new water service or to expand existing service must follow procedures established by the Provincetown Water and Sewer Board.

3.3.3.1 In accordance with Policy Memorandum #24 adopted by the Truro Board of Selectmen on September 23, 1997, applications for new or expanded service for properties in Truro shall be subject to prior approval of the Town of Truro Board of Selectmen, before being forwarded to the Provincetown Water and Sewer Board for its consideration.

3.3.4 Applicability of Water Use Restrictions. Where water restrictions are imposed upon users residing in Provincetown, those same restrictions shall apply, on the same basis, to water users in the Town of Truro. The Provincetown Water System shall assess and bill all users for all surcharges, fines, or other fees attributable to violations of such restrictions. The Provincetown Water Department shall bill such water users at a rate established from time to time by the Provincetown Water and Sewer Board.

3.4 Responsibility and Ownership

3.4.1 The Town of Provincetown shall be responsible for the repairs, maintenance, construction, and reconstruction of the existing capital facilities. For the purposes of this regulation, "capital facilities" shall mean water storage tanks, pump stations and appurtenances, water mains, gates, hydrants and appurtenances in public ways.

3.4.2 The water service lines from the public street water main to the individual buildings and the individual water meters are the responsibility of the property owners for installation, repairs and maintenance. Meter installations, repairs and maintenance must be approved by the Provincetown Water Department to ensure meter accuracy.

3.4.3 All water mains that are in private streets are the responsibility of the owners of those private streets. The Town of Truro will assist the Town of Provincetown Water Department in providing access to public/private ways and properties as part of their leak detection surveys and efforts.

4. 4. 4. Expansion of the System

1. 4.1 4.1 The Provincetown Water System as defined above may not be expanded in Truro from its present configuration (also defined above) without the express consent of the Boards of Selectmen of the Towns of Provincetown and Truro.

Posted: Town Hall, <http://www.provincetowngov.org> 05/06/99

Published: Advocate/Provincetown Banner: 5/6/99 and 5/18/99



Town of Provincetown
Water Department
 260 Commercial Street
 Provincetown, MA 02657
 Ph: 508-487-7060
 Fax: 508-487-4675

www.provincetown-ma.gov

OFFICE USE ONLY:		Approved:	<input type="checkbox"/>
Date Rec'd:		Meter Size:	
Amt Rec'd:		Extra Fee Amt.:	\$
Check No:		Tie Drawing:	<input type="checkbox"/>
Acct. No:		Tie Scanned:	<input type="checkbox"/>
Plans Rec'd:	<input type="checkbox"/> N/A <input type="checkbox"/>		
Trench Permit:	<input type="checkbox"/> N/A <input type="checkbox"/>		

SERVICE APPLICATION & PERMIT FORM

Date: _____
 Street Address: _____
 Owner Name: _____
 Billing Address: _____
 City/State/Zip: _____

Map/Parcel/Lot: _____
 Phone: _____
 Mobile: _____
 Email: _____

WATER SERVICE

NEW SERVICE TAP **\$1,800.00**

FEES TO BE PAID BY:
 OWNER
 CONTRACTOR _____
Name of Contractor/Installer and Phone

RENEWAL of Existing Service

FEES TO BE PAID BY:
 OWNER
 CONTRACTOR _____
Name of Contractor/Installer and Phone

FIRE SERVICE – TAP FEE ONLY

2" SPRINKLER TAP **\$1,800.00**
Backflow device installer must notify our Department within 72 hours of installation.

_____ *Name of Contractor/Installer and Phone*

> 2" SPRINKLER TAP = PRIVATE CONTRACTOR
Backflow device installer must submit Design Data Sheet to this Department.

_____ *Name of Contractor/Installer and Phone*

Please note **PWD Rules & Regulations: Section 5.10 - One Service to Each Premises.** Only one (1) service connection shall be made to each dwelling unit located in a building or to each commercial or industrial building.

☑ Check all that apply - ACCOUNT TYPE:

- | | | | |
|---------------------------------------|---|---|---|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Condo | <input type="checkbox"/> Medical Facility | <input type="checkbox"/> Town Account |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Fire Sprinkler | <input type="checkbox"/> Motel | <input type="checkbox"/> School |
| <input type="checkbox"/> Year-Round | <input type="checkbox"/> Restaurant | <input type="checkbox"/> Nursing Home | <input type="checkbox"/> Private Well on Premises |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Industrial | <input type="checkbox"/> Recreational | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Agricultural | <input type="checkbox"/> Institution | <input type="checkbox"/> Retail | |

AGREEMENT: I hereby apply for a water service connection at the above-noted location. As soon as I connect to the water system and become a taker, I agree that I will pay for same and abide by all the rules and regulations now in force or to be established by the Water and Sewer Board. Please note that if you are a Contractor you are signing as representative of the home owner.

Owner Signature: _____ Contractor Address: _____
 Contractor: _____ Contractor Phone: _____

APPLICATION MUST BE COMPLETED IN FULL PRIOR TO APPROVAL

Departmental Approval: _____ Date: _____

SEE BACK OF FORM FOR FURTHER INFORMATION AND INSTRUCTION

WATER SERVICE AVAILABILITY:

PWD Rules and Regulations: Section 2.5 - Availability of Municipal Water. Application will be accepted for review subject to there being an existing municipal water main in a Town-owned street or right-of-way abutting the premises to be served, but approval of an application shall in no way obligate the Department to extend its mains to provide water to a premises.

APPLICATION SUBMITTAL REQUIREMENTS:

1. File a Request for Plan Review with this application. Your application must:
 - ⇒ Clearly indicate location of septic system components, buildings and structures;
 - ⇒ Clearly indicate proposed location of water line from street to building with appropriate setbacks from septic system components;
 - ⇒ Be approved by the Water Superintendent, and Board of Health (if septic).
2. No water service work is authorized until you receive a plan approved by the Water Department.
3. All water service work must be inspected by the Water Department before backfilling. Call the Water Department twenty-four (24) hours in advance to schedule an appointment.
4. Meter installations fifty (50) feet or greater from the curb stop must be in a meter pit adjacent to the curb stop. Concrete meter pits are required in roads or driveways.
5. You may be required, at your expense, to hire a police detail officer to supervise road safety at the installation site. **THIS CHARGE WILL BE INVOICED AFTER THE TAP IS PERFORMED.**
6. The service tap installation site must be clear, unobstructed and free of debris.
7. Installations or expansions in Truro require approval of the Truro Board of Selectmen and the Provincetown Water and Sewer Board. Such approvals are considered only for sites that have no other means of supplying potable water on site (e.g., private well).
8. New service lines require metal tracer wire on non-metallic service lines.
9. All applicable fees must be paid in advance.

I hereby agree to the Submittal Requirements:

Signed: _____

Print Name: _____



**TOWN OF PROVINCETOWN
DEPARTMENT OF PUBLIC WORKS**

WATER DEPARTMENT – REQUEST FOR PLAN REVIEW

APPLICANT INFORMATION

Name: _____

Address: _____

Telephone Number: _____

Property Location: _____

Project Description: _____

FOR DPW USE ONLY

Date/Time Received: _____

Review Deadline (7 days): _____

Approval Requirements: _____

Approved By: _____

Approval Date: _____ **Date Mailed Back to Owner** _____

All installations require an inspection. At least a 24 Hour Notice for Inspection is required.